

**Coventry Homeowners Association  
Notice of Annual Meeting**

The Coventry Homeowners Association will hold its Annual Meeting **Thursday, January 22nd, 2015 at 6:30 pm.** The meeting will be held at the following location:...

**McGraw Elementary Flex Room 401**

All homeowners are welcome and urged to attend your Homeowners Association's Annual Meeting. Since it is **ESSENTIAL** that we have a quorum, if you are unable to attend, please complete the enclosed **PROXY** and return it to:

**Faith Property Management  
300 East Boardwalk Drive  
Building 6B  
Fort Collins, Colorado  
80525**

We look forward to seeing you there! **There will be pizza and drinks provided!!**

Sincerely,

Dani Poffenroth  
Managing Agent  
Coventry Homeowners Association  
Faith Property Management  
(970) 377-1626  
dani@faithproperty.com

Enclosures

# *Coventry Homeowners Association*

*Management Provided by Faith Property Management*

*300 E. Boardwalk # 6 B*

*Fort Collins, CO 80525*

*970.377.1626 Fax 970.377.1628*

January 22nd, 2014

Annual Meeting

6:30 pm

McGraw Elementary Flex Room 401

## **Meeting Agenda**

1. Call to order, Calling of Roll, Proof of Notice
2. Officers and agent introductions
3. Approval of 2014 Annual Meeting Minutes
4. Board Election (in need of more Directors)
5. Ratification of the 2015 Budget
6. General discussion by members

Adjournment

**Coventry Homeowners Association**

**ANNUAL MEETING MINUTES**

**JANUARY 13, 2011**

**Draft**

The Annual Meeting of the Coventry Homeowners Association was held on January 20, 2014 at The Harmony Library in Fort Collins.

**PRESENT:** Board Members: Robert Kaczanowski, Melanie Stalzer . Dani Poffenroth was present from Faith Property Management, and numerous homeowners. Robert called the meeting to order at 6:35 pm. A quorum was not established.

**MINUTES:** The previous annual meeting minutes were reviewed.

**BUDGET RATIFICATION:** The 2014 board approved budget was reviewed.

**BOARD ELECTION:** All that were present were asked if they had any interest in joining the board. There was no interest at this time.

**GENERAL DISCUSSION:** The removal of the juniper bushes on the corner of the neighborhood was discussed. Mike with Greening Up will provide bids. This year the board will be changing disposal service providers due to savings in cost.

There was a discussion regarding the new FRCC addition.

**ADJOURNMENT:** Meeting adjourned at 7:28pm.

Respectfully Submitted,  
Dani Poffenroth  
Faith Property Management

**Coventry Homeowners Association**  
**NOTICE OF ANNUAL MEETING**

On  
January 22nd, 2015, 6:30 pm  
At

McGraw Elementary Flex Room 401

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If you do not plan to attend this annual meeting, you may use the proxy below to designate any Coventry homeowner who will attend the meeting to vote your proxy, or the Board President Melanie Stalzer. We urge you to return this proxy as soon as possible to:

Faith Property Management  
300 East Boardwalk Building 6B  
Fort Collins, Colorado 80525  
Fax 970-377-1628

It must be on file with the secretary of the Association by 6:30 p.m. January 22nd, 2015.  
If you have any questions or are interested in being on the Board, contact Dani Poffenroth at Faith at 970.377.1626

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Coventry Homeowners Association  
A Corporation Not-for-Profit  
January 22nd, 2015  
6:30 PM

Choose one:

- ☐ The undersigned Owner(s) hereby constitute and appoint \_\_\_\_\_ with full power of substitution, to attend and represent me/us at the Annual Coventry Homeowners Association meeting, and to cast whatever vote the Owner(s) might cast if personally present.
  
- ☐ The undersigned Owner(s) hereby provide this Proxy to be counted for a quorum at the Annual Coventry Homeowners Association meeting. This does not give anyone the right to vote on my/our behalf.

☐

This PROXY is only effective for the above stated Annual Meeting and/or any adjournments thereof.

(Please Print)

Address: \_\_\_\_\_

Name (s) of Owner (s): \_\_\_\_\_

Owner (s) signature (s) \_\_\_\_\_