



2121 Midpoint Dr. Ste 302 • Fort Collins, CO 80525 • phone 970-282-8281 • fax 970-797-1015

November 20, 2015

Dear Coventry Homeowner(s):

It is our distinct pleasure to announce that the Board of Directors has made the decision to hire Onsite Management Services, INC as the Managing Agent for Coventry Home Owners Association effective immediately.

We are hard at work to make sure that the transition is as smooth and as pain-free as possible. Among our goals as a team member is to provide good communication and quick response time to needs and concerns of homeowners. Quality contract negotiations with vendors provides the best "bang for the buck" to help improve association cash flow wherever possible and to increase property values for all.

As a homeowner at Coventry Home Owners Association, you are the shareholders who support the non-profit corporation by timely payment of your homeowner's dues. The timely payment of dues assures the association of maintaining good financial status, for the benefit of all homeowners. Going forward, please send all payments to Onsite (2121 Midpoint Dr, Ste 302, Fort Collins, CO 80525). Interested in Automated Payments? Please email our accounting department at [jill@onsiteproperty.com](mailto:jill@onsiteproperty.com). You may direct all HOA concerns to Vicky Hicks your HOA Manager at 970-282-8281 or [vicky@onsiteproperty.com](mailto:vicky@onsiteproperty.com).

You can find a copy of all the Governing Documents, Minutes and Financials on our website. [www.Onsiteproperty.com](http://www.Onsiteproperty.com).

We look forward to building our relationship with Coventry Home Owners Association and the opportunity to meet each and every one of you. If you have any questions, please call us at 970-282-8281.

Sincerely,

David Rand  
Managing Broker/Vice President

Ryan Williamson  
President

Coventry Home Owners Association Board of Directors