

# Architectural Review Request – Coventry

**Please mail this form and plan to:**

**Onsite Property Management**

2121 Midpoint Dr Suite 302  
Fort Collins, CO 80525  
p. 970-282-8281 info@onsiteproperty.com

For Office Use Only

Date Received \_\_\_\_\_

Critical Date \_\_\_\_\_

Date Sent to ARC \_\_\_\_\_

Date Recv'd from ARC \_\_\_\_\_

Name: \_\_\_\_\_ Address: \_\_\_\_\_

Contact Phone # \_\_\_\_\_ Email: \_\_\_\_\_

My Request involves the following Improvement: (Please submit a separate form for each improvement)

\_\_\_\_ Painting      \_\_\_\_ Room addition, exterior modification  
\_\_\_\_ Landscape      \_\_\_\_ Fencing      \_\_\_\_ Patio Cover      \_\_\_\_ New Construction  
\_\_\_\_ Deck/Patio      \_\_\_\_ Driveway      \_\_\_\_ Basketball Backboard  
\_\_\_\_ Roof      \_\_\_\_ Other \_\_\_\_\_

Describe Improvements: (Include paint chips, all exterior building materials, landscape plans, fence layout and other plans or brochures for patios, decks, structures or sheds.) \_\_\_\_\_

**- Detailed design plans must meet the Covenant and DRC Guideline requirements.**

Planned Start Date: \_\_\_\_\_ Planned Completion Date: \_\_\_\_\_

## Agreement

- No work or commitment of work will be made by me until I have received written approval from the Committee.
- All work will be done at my expense. All future upkeep, maintenance and repairs will become my responsibility; including repairs required due to damage caused by this project, including contractors.
- Any additions to this request are new plans, and will have to be submitted for approval prior to commencing the work.
- Dumpsters of any kind shall be on the property and not on the street, please advise Onsite of dates this will be located at the property.
- This approval does not apply to drainage from your lot or neighboring lots. Qualified individuals should make careful study pertaining to the proper drainage of both irrigation and storm drainage of your lot and your neighbor's lots.
- I understand that approval from the ARC does not constitute approval from the city and ***it is my responsibility to obtain proper permits.*** I agree to complete the improvements as planned after approval is granted. In addition, I agree that the HOA, Board of Directors, it's agent(s) and the Committee have no responsibility with respect to such compliance and that the Board of Director's or it's designated Committee's approval of this request shall not be understood as the making of any representation or warranty that the plans, specifications, or work comply with any law, code regulation or governmental requirement.

Property Owner Signature: \_\_\_\_\_ Date: \_\_\_\_\_

ARC Committee response:

\_\_\_\_ Approved \_\_\_\_ Additional info needed \_\_\_\_\_

Declined and why \_\_\_\_\_

Date: \_\_\_\_\_ Signature \_\_\_\_\_